

## DATA SHEET FOR EXPORTERS

### EXPORT OF FOOD AND BEVERAGE PRODUCTS TO THE REPUBLIC OF INDONESIA

Verification mandated by Ministry of Trade of Indonesia

Appointed Verification Company – KSO Sucofindo with Baltic Control A/S as a surveyor partner

***For the attention of importers:** This document is intended for exporters in order to explain how to comply the verification process of products exported to Indonesia. It is the responsibility of importers to inform exporters of the existence of the present procedure. Verifications are executed in country of loading on seller or exporter's initiative; therefore importers do not need to approach Baltic Control A/S.*

#### 1. Verification process of commodity foods and beverages to comply with Indonesian requirements (X.15)

##### I. Administrative verification

Exporter will provide Baltic Control A/S with the below documents prior to verification:

- a. Request for Verification (RFV)
- b. Proforma Invoice (PI)
- c. Packing List (PL)
- d. Certificate of Analysis (CoA)
- e. Certificate of Origin (CoO)
- f. Excel Summary list – description of goods/manufacturing date/expiry date/shelf life/batch code/batch number

##### II. Physical verification

Upon positive verification of the above documents, Baltic Control A/S will schedule the physical verification within 3 working days of receipt of RFV.

Scope of physical verification:

- a. Verification of quantity/volume,
- b. Description of goods
- c. SNI marking on goods and its NPB number (only for compulsory SNI products)
- d. Verifying Country of Origin
- e. Putting the surveyor's label on verified goods
- f. Conduct stuffing supervision including checking container's condition, supervise the loading of goods and sealing in case of FCL mode of shipments.
- g. Taking photos of all process of verification

##### III. Discrepancies

In case of differences between documents and physical verification are found, it must be resolved before the goods are shipped with the mechanism as below:

- a. Exporter will be asked to replace the goods in accordance with the documents,  
**OR**
- b. Baltic Control A/S will inform KSO Sucofindo to advise the Importer to change documents,
- c. If the points **a** or **b** are not met, Baltic Control A/S will state in the Physical Verification Report that the shipment of goods is not allowed.

#### 2. Reporting

The Laporan Surveyor draft (LS draft) will be issued by Baltic Control A/S upon completion of administrative verification and physical verification. The draft LS will be provided to KSO Sucofindo only through the internal database.

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### **3. Fees and Conditions**

- a. The verification fee is borne by the Indonesian Importer. Baltic Control A/S reserves the right to charge the Exporter/Seller for the following additional fees: Abortive, rejected verifications or cancellation of verification less than 24 hours prior the scheduled visit, verifications in 2 or more locations, overtime or waiting time
- b. All costs incurred for presenting the goods for verification, such as unpacking, handling, repacking are borne by the Exporter/Seller
- c. If the goods do not conform to the requirements, fees for physical verification remain due to Baltic Control A/S.
- d. This program is subject to the **Terms and Conditions** available at [www.balticcontrol.com](http://www.balticcontrol.com)

### **4. Contact list**

Contact Name	Email	Telephone
Agnieszka Grala	ag@balticcontrol.com	+45 86 21 62 11 +48 887 633 612
Karolina Mielewczyk	kmi@balticcontrol.com	+45 86 21 62 11 +48 602 337 871
Ariana Steinke	ast@balticcontrol.com	+45 86 21 62 11 +48 887 487 653

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